

Indicative
Timing

Rights in Water and Irrigation (RIWI) 26D Licence to construct and alter wells

Applicant/
Proponent

Department of
Water (DOW)

Key Documents

Document
Templates/
Guidelines

Supporting
Technology

Variable – seek advice from DoW for specific application

1. Proponent prepares outline of proposed project and consults with DoW (determine complexity, requirements, issues etc..).
2. Is a licence required?
3. DoW issues letter to Proponent to advise no licence is required. Go to end.
4. Proponent lodges licence application.
5. RIWI 26D Licence process commences.
6. Is information provided by the Proponent complete and valid?
If Yes go to 11.
7. DoW advises Proponent to provide further information to make application valid.
8. Applicant provides required information.
9. Has the information been delivered within the agreed timeframe?
10. DoW returns application if information not provided within agreed timeframe.
11. DoW determines level of assessment; confirms availability of water resource; identifies any environmental constraints or the need for further hydrogeological investigation/reporting.
12. Is any further information required from the proponent (e.g. Environmental Management Plan, project details etc)?
13. DoW advises applicant to provide further information.
14. Proponent provides required information.
15. Grant of Licence recommended?
16. DoW issues refusal (Proponent may lodge an appeal with SAT).
17. Is an EP Act s45(7) authorisation permitting this decision required?
18. Has an EP Act s45(7) authorisation been received?
19. DoW decides on appropriate terms and conditions for licence including eg engagement of certified drillers.
20. DoW issues licence to Proponent.
21. End of 26D Licencing Process; Proponent can undertake well construction.
22. Licensee provides bore logs and hydrogeological report (if required).
23. RIWI 26D Licence process finalised.

